



## City of La Habra

### Ad Hoc Fiscal Review Committee

#### MINUTES

Thursday, November 21, 2019

6:30 p.m. – 8:00 p.m.

La Habra City Hall – 110 East La Habra Boulevard  
Atrium Conference Room (1<sup>st</sup> Floor)

#### I. Call to Order

Chair Simonian called the meeting to order at 6:30 p.m.

All Committee members attended the meeting, with the exception of Dr. Sheldon Zinberg, who was absent.

#### II. Approval of Minutes

The Committee approved the minutes of the November 7<sup>th</sup> Committee Meeting

#### III. Committee Deliberation on Draft Policy and Programmatic Recommendations to the City Council

This item began with a brief recap of City Council direction to the Committee and meetings to date by Assistant to the City Manager Robert Ferrier. That presentation can be found online at <https://www.lahabracity.com/DocumentCenter/View/10045/CommDelib-112119?bidld=>.

The Committee next discussed how to begin deliberations. At the suggestion of Chair Simonian, the Committee decided to break into two groups for deliberation. One sub-committee, led by Chair Simonian, remained in the Atrium Conference Room and focused on potential expense reduction suggestions. The other sub-committee, led by Vice-Chair Blazey, relocated to the Harvest Conference Room and focused on potential revenue generation suggestions.

Prior to breaking into sub-committees, there was discussion among the group about whether or not committee members assigned to one sub-committee (i.e. expense reductions or revenue generation) would have the opportunity to contribute input on matters discussed in the other committee. The Committee decided to provide opportunity for that input through future Committee meetings.

The Committee also discussed how the process would proceed moving forward. Assistant to the City Manager Ferrier mentioned that perhaps it would be most effective for the following timeline of events:

- November 21<sup>st</sup>: 1<sup>st</sup> Brainstorming Session (Assistant to the City Manager Ferrier to provide a recap of this session to the Committee, see attachment)
- December 5<sup>th</sup>: 2<sup>nd</sup> Brainstorming Session
- Break over the winter holidays
- January 9<sup>th</sup>: Committee reconvenes and potentially selects which recommendations to include in its report to the City Council
- Staff prepares the Committee's draft report
- February 6<sup>th</sup> or 20<sup>th</sup>: Committee reviews and considers the draft report
- March 2<sup>nd</sup> or 16<sup>th</sup>: Committee presents its report to the City Council

The sub-committees met for their brainstorming sessions. A list of topics discussed by both groups is attached. At the conclusion of the brainstorming sessions, the groups reconvened in the Committee as a whole, then adjourned until December 5<sup>th</sup>.

IV. Public Comment

None

V. Comments from Committee Members

None

The meeting was adjourned at 7:55 p.m.