

# MINUTES

## COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, July 10, 2019

**PRELIMINARY:** These Minutes will be approved at the August 14, 2019 Commission meeting.

The Community Services Commission of the City of La Habra met at La Habra City Hall at 100 E. La Habra Boulevard, La Habra on Wednesday, July 10, 2019 at 6:30 P.M.

**COMMISSIONERS PRESENT:** Garcia, Holguin, Kempker, Laveaga, Surich, Schmidt & Trujillo.

**OTHER OFFICIALS PRESENT:** Kelly Fujio, Director of Community Services, Kimberly Albarian, Community Services Manager and Catherine Villanueva, Child Development Manager

**INNOCATION:** Chair Surich

**PLEDGE OF ALLEGIANCE** Commissioner Kempker

**PUBLIC COMMENTS:** None

### CONSENT CALENDAR

- A. MOVED by Commissioner Kempker, seconded by Commissioner Schmidt, and CARRIED 6 – 0 TO APPROVE THE COMMUNITY SERVICES COMMISSION MINUTES OF JUNE 12, 2019.

### CONSIDERATION ITEMS

#### A. EARLY HEAD START

The Commission reviewed the Child Development Manager's Monthly Status Report, the Early Head Start Cost Reimbursement Report, the Monthly Program Report, and the CACFP report.

MOVED by Commissioner Holguin, seconded by Vice Chair Laveaga, and carried 6 - 0 to APPROVE THE CHILD DEVELOPMENT MANAGER'S MONTHLY STATUS REPORT, THE EARLY HEAD START COST REIMBURSEMENT REPORT, THE MONTHLY PROGRAM REPORT, and THE CACFP REPORT.

MOVED by Commissioner Holguin, seconded by Commissioner Schmidt, and carried 6-0 To APPROVE THE SERVICE AREA PLAN, POLICIES AND PROCEDURES for 2019-2020 (Administration and Fiscal)

MOVED by Vice Chair Laveaga, seconded by Commissioner Kempker, and carried 6-0 To APPROVE THE STAFF HANDBOOK FOR 2019-2020 SCHOOL YEAR.

## B. SPECIAL EVENTS

The Commission reviewed the Summer Concert in the Park on June 18<sup>th</sup> and 4<sup>th</sup> of July Spectacular at La Bonita Park.

Concert: Great band “Flashback Heart Attack 80’s” tribute band, unfortunately a light crowd possibility due to cool and cloudy weather, good food vendor options, offer more concerts depending on budget, increase marketing and include video links and water bill inserts.

Fourth of July: Awesome event, loved the fireworks show, increased attendance (estimated at 3,500), nice layout of activities, unfortunately a full rack of fireworks did not light, need to improve syncing music with fireworks and time the countdown, work on sound and amplification throughout the park, fireworks still visible on Whittier Boulevard (Northgate property).

## C. YOUTH COMMITTEE

The Youth Committee members were interviewed and selected for the 2019-2020 school year. There are 38 members and they will be participating in the Corn Festival Parade, National Night Out, and Concert in the Park on August 15. They are required to attend a Community Services Commission and City Council meeting in the near future.

## **ADMINISTRATIVE MATTERS:**

None

## **COMMISSION COMMENTS:**

- Vice Chair Laveaga invited the Commission to attend the Chamber of Commerce Awards and Installation lunch at Westridge Golf Course on July 25 from 11:30 a.m. – 1:30 p.m.
- Chair Surich confirmed the commissioner’s participation in the 71<sup>st</sup> annual Corn Festival parade. They still need a car for the event.

## **ADJOURNMENT:**

On a motion by Commissioner Holguin, seconded by Commissioner Kempker and carried 7 – 0, the Commission adjourned the meeting at 7:45 P.M. to Wednesday, August 14, 2019 at 6:30 P.M.

The Commission meeting will be held at the La Habra City Council Chambers, 100 E. La Habra Blvd., La Habra, California.

Respectfully submitted,

Kimberly Albarian, Secretary

**APPROVAL:** This is to certify that these Minutes were approved by the La Habra City Council on \_\_\_\_\_.

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Laurie Swindell, City Clerk