MINUTES
LA HABRA HOUSING AUTHORITY
REGULAR MEETING
&
REGULAR JOINT MEETING WITH THE
CITY COUNCIL OF THE CITY OF LA HABRA,
LA HABRA CIVIC IMPROVEMENT AUTHORITY, LA HABRA UTILITY AUTHORITY, AND
SUCCESSION AGENCY TO THE LA HABRA REDEVELOPMENT AGENCY

Monday, June 17, 2019

APPROVED: These Minutes were approved on September 16, 2019.

REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:

CALL TO ORDER: Mayor/Director Gomez called the Regular Meeting of the La Habra Housing Authority and the Regular Joint Meeting with the City Council of the City of La Habra, La Habra Civic Improvement Authority, La Habra Utility Authority, and the Successor Agency to the La Habra Redevelopment Agency to order at 6:30 p.m. in the Council Chamber, located at 100 East La Habra Boulevard in La Habra, California.

INVOCATION: City Attorney/Legal Counsel Jones

PLEDGE OF ALLEGIANCE: City Manager/Executive Director Sadro

COUNCILMEMBERS/DIRECTORS PRESENT: Mayor/Director Gomez
Councilmember/Director Espinoza
Councilmember/Director Shaw
Councilmember/Director Medrano

COUNCILMEMBERS/DIRECTORS ABSENT: Mayor Pro Tem/Director Beamish
(Excused absence)

OTHER OFFICIALS PRESENT: City Manager/Executive Director Sadro
City Attorney/Legal Counsel Jones
City Clerk/Secretary Swindell

CLOSED SESSION ANNOUNCEMENT: None

I. PROCLAMATIONS/PRESENTATIONS:

a. Proclaim July 2019 as Park and Recreation month in the City of La Habra.

Mayor Gomez invited the Council, Director of Community Services Fujio, and Director of Public Works Saykali to join him in front of the dais. Director of Community Services Fujio and Director of Public Works Saykali accepted the proclamation.
II. PUBLIC COMMENTS:

Gloria Vasquez, La Habra resident, advocated for an established Senior Center. She spoke regarding issues with the senior shuttle. Mayor Gomez referred her to Community Services Director Fujio and stated that City Council would meet with her and other seniors to discuss their concerns. (This item was heard after the Mayor’s Community Calendar portion of the Agenda)

III. CONSENT CALENDAR:

City Manager Sadro requested that Item III.A.6 be removed from the agenda to a future date uncertain.

Moved by Mayor Gomez, seconded by Councilmember Medrano, and CARRIED (4-0) TO APPROVE CONSENT CALENDAR ITEMS III.A.1 THROUGH III.A.13; WITH THE EXCEPTION OF ITEM III.A.6, WHICH WAS REMOVED TO A FUTURE DATE UNCERTAIN.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Councilmember Espinoza, Councilmember Shaw, Councilmember Medrano
NOES: NONE
ABSTAIN: NONE
ABSENT: Mayor Pro Tem Beamish

A. PROPOSED ITEMS:

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. Approve City Council Minutes of April 15, 2019.

3. Approve denial of claim for Farmers Insurance for Property Damage.


5. Approve and adopt the Measure M2 Seven-Year Capital Improvement Program (CIP) for Fiscal Year 2019-2020, an update of the Circulation Element, the Mitigation Fee Program, and the updated Pavement Management Plan; authorize staff to submit the required documents to Orange County Transportation Authority (OCTA) to comply with the Measure M2 eligibility requirements for Fiscal Year 2019-2020; and

6. Approve and authorize City Manager to execute a ground lease with Orange County Head Start for the continued use of 1060 West Lambert Road site by Orange County Head Start, Inc. (OCHS) to provide Head Start classes for La Habra residents for $1,000 per month on a month-to-month basis beginning July 1, 2019. (REMOVED TO A FUTURE DATE UNCERTAIN.)

7. Approve and authorize City Manager to execute Grant Agreement No. 202007 with St. Jude Hospital accepting funding in the amount of $112,000 for the period of July 1, 2019 to December 31, 2020 to fund the retention of a grant writer to apply for transportation funds; to install security light poles at Brio Park; hydration station at two City parks; and "healthy messaging" light pole banners.

8. Approve and adopt the appropriate resolutions, and authorize City Manager to execute the CCTR-9156 and CSPP-9339 Contracts with the California Department of Education Early Learning and Care Division, Child Development Services for the 2019-2020 Fiscal School Year; and


9. Approve and authorize an extension of the City’s Ambulance Services Agreement with CARE Ambulance on a month-to-month basis for a period not to exceed 120 days beyond the June 30, 2019 expiration date of the current agreement while the City prepares and issues a Request for Proposal for Emergency Medical Services ambulance transportation services.

10. Approve and authorize City Manager to execute Amendment No. 1 to agreement services with CSG Consultants, Inc. in the amount of $81,000 extending the term from July 1, 2019 to June 30, 2020 for professional building plan check and inspection services; and authorize staff to issue a purchase order for an amount not to exceed $81,000 for CSG Consultants, Inc. services.

11. Approve staff’s recommendation for the annual fuel purchases for Fiscal Year 2019-2020 as follows:

   a. Waive formal bid requirements per La Habra Municipal Code Section 4.20.070 (C) and authorize staff to issue a fuel Purchase Order to Merrimac Energy Group of Long Beach for $320,000 for Fiscal Year 2019-2020; and

   b. Waive formal bid requirements per La Habra Municipal Code Section 4.20.070 (D) and authorize staff to obtain quotes as needed for the purchase of fuel through various fuel supply vendors. In the event a vendor's fuel purchase price is found to be lower than
the cooperative bid contract with the City of Torrance (Agreement Bid No. #B2019-7 - Unleaded & Diesel Fuel) through Merrimac Energy Group, authorize fuel purchases in an amount not to exceed $320,000 for Fiscal Year 2019-2020.

12. Consider and approve a Memorandum of Understanding (MOU) between the City of La Habra and the La Habra Professional Employees Group for the period of July 1, 2019, through June 30, 2020; approve a resolution repealing and replacing Resolution No. 5855 pertaining to a compensation plan for the La Habra Professional Employees Group; and

a. APPROVE AND ADOPT RESOLUTION NO. 5905 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA REPEALING AND REPLACING RESOLUTION NO. 5855 PERTAINING TO A COMPENSATION PLAN FOR THE LA HABRA PROFESSIONAL EMPLOYEES GROUP.

13. WARRANTS: Approve Nos. 00121586 through 00121777 totaling $542,136.98; and
WIRE TRANSFER: Approve Wire Date 6/27/19 for a total of $436,000.00.

IV. CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION: None

V. PUBLIC HEARINGS:

A. CITY COUNCIL AND ALL AUTHORITIES/AGENCY:

1. Duly noticed joint public hearing to consider the adoption of the Fiscal Year 2019-2020 Municipal Budget and relating resolutions to include 50 percent reductions to Planning Commission and Community Services Commission member stipends; and consider a resolution establishing the Appropriation Limit for Fiscal Year commencing July 1, 2019 and ending June 30, 2020, pursuant to Article XIIIB of the Constitution of the State of California.

Finance Director Shannon reported that the proposed budget balances available resources with expected expenses, addresses the Council’s goals and objectives, provides resources for public safety and other services, and provides for the upkeep and improvement of the City’s infrastructure. He itemized the various funds that make up the $124,737,925 municipal budget. He reported that City Council reviewed the proposed Fiscal Year 2019-2020 budget at the City Council Meeting held on Monday, June 3, 2019, where staff was directed to restore two part-time City Hall receptionist positions that were proposed to be eliminated, and to implement the following budget cuts, totaling $31,600, to fund the restoration of the two receptionist positions:

1) Eliminate the City’s membership in the Association of California Cities of Orange County of $14,500.
2) Reduction of Planning Commissioners Stipends by 50 percent; from $100 per month to $50 per month of $3,000.
3) Reduction of Community Services Commissioners Stipends by 50 percent; from $50 per month to $25 per month of $2,100.
4) Either a reduction of the La Habra Chamber of Commerce general support payment, or an increase the City’s share of advertising revenues from the quarterly “Life in La Habra” publication, or some combination of both options of $5,000.
5) Reduction of water costs for City buildings, parks and right-of-ways in the amount of $5,000.
6) Reduction of City special event subsidies of $2,000.
Mayor/Director Gomez opened the public hearing at 6:44 p.m.

Jenn Lowe, Director of Legislative and External Affairs for the Association of California Cities of Orange County (ACCOC) spoke in opposition to the proposed elimination of the Association’s membership from the City’s budget. She noted the ACCOC’s accomplishments and various programs that were available for City staff. She explained that the Board of Directors decides on the amount of membership fees and explained how the membership fee was calculated.

Marie Laveaga, President/CEO of the La Habra Area Chamber of Commerce (Chamber), spoke in opposition to the proposed $5,000 reduction to the Chamber’s general support payment from the City’s budget. She discussed their reduction in operating expenses and staffing levels from full-time to part-time, and services the Chamber provides to their members and to the community. She confirmed the current number of Chamber members; that it had been two years since there had been an increase in Chamber membership fees; and the amount of the general support payment the City had previously given the Chamber.

City Manager Sadro clarified that the City gives the Chamber a direct subsidy payment and that there was also a revenue sharing arrangement with “Life in La Habra,” in addition to the direct subsidy.

Mayor/Director Gomez closed the public hearing at 6:52 p.m.

Council/Director discussion included: challenges of proposing budget reductions; difficult budget decisions that Council had to consider; and the importance of membership organizations to reduce their membership fees.


Moved by Councilmember Espinoza, seconded by Councilmember Medrano, and CARRIED (3-1) TO APPROVE AND ADOPT RESOLUTION NO. 5906 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020, MAKING APPROPRIATIONS FOR THE CONDUCT OF CITY OF LA HABRA GOVERNMENT, ESTABLISHING POLICIES FOR THE ADMINISTRATION OF THE ADOPTED BUDGET, AND FOR OTHER BUDGET RELATED PURPOSES. Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Councilmember Espinoza, Councilmember Medrano
NOES: Councilmember Shaw
ABSTAIN: NONE
ABSENT: Mayor Pro Tem Beamish

Moved by Director Espinoza, seconded by Vice Chair Medrano, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 2019-03 ENTITLED: A RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA

Said motion CARRIED by the following roll call vote:

AYES: Director Gomez, Director Espinoza, Vice Chair Medrano, Director Shaw
NOES: NONE
ABSTAIN: NONE
ABSENT: Chair Beamish

Moved by Chair Espinoza, seconded by Vice Chair Medrano, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 2019-02 ENTITLED: A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF LA HABRA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020.

Said motion CARRIED by the following roll call vote:

AYES: Director Gomez, Chair Espinoza, Vice Chair Medrano, Director Shaw
NOES: NONE
ABSTAIN: NONE
ABSENT: Director Beamish

Moved by Director Espinoza, seconded by Director Medrano, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 2019-02 ENTITLED: A RESOLUTION OF THE UTILITY AUTHORITY OF THE CITY OF LA HABRA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020.

Said motion CARRIED by the following roll call vote:

AYES: Chair Gomez, Director Espinoza, Director Medrano, Director Shaw
NOES: NONE
ABSTAIN: NONE
ABSENT: Vice Chair Beamish

Moved by Director Espinoza, seconded by Vice Chair Medrano, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 2019-02 ENTITLED: A RESOLUTION OF THE CIVIC IMPROVEMENT AUTHORITY OF THE CITY OF LA HABRA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020.

Said motion CARRIED by the following roll call vote:

AYES: Director Gomez, Director Espinoza, Vice Chair Medrano, Chair Shaw
NOES: NONE
ABSTAIN: NONE
ABSENT: Director Beamish

Moved by Councilmember Espinoza, seconded by Councilmember Medrano, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 5907 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA ESTABLISHING THE APPROPRIATION LIMIT IN
VI. CONSIDERATION ITEMS:

A. CITY COUNCIL:

1. Approve and adopt a resolution relating to the Joint Exercise of Powers for and membership in the Orange County Housing Finance Trust (OCHFT); authorize the Mayor to execute the Joint Exercise of Powers agreement; appoint City Manager or his/her designee as the point of contact to receive all correspondence from OCHFT and to attend meetings; appoint a City Councilmember as a representative for the City of La Habra; and

Housing and Economic Development Manager Cole-Corona presented the staff report.

Council discussion included: confirmation that appointments needed to be conducted during this meeting; clarification regarding the La Habra representative’s role and duties; board appointment process and the time frame in which to make the appointment.

Mayor Gomez invited the public to testify at 7:06 p.m. There was no testimony.

Moved by Mayor Gomez, seconded by Councilmember Shaw, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 5908 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA RELATING TO THE JOINT EXERCISE OF POWERS FOR AND MEMBERSHIP IN THE ORANGE COUNTY HOUSING FINANCE TRUST (OCHFT) AND AUTHORIZE THE MAYOR TO EXECUTE THE JOINT EXERCISE OF POWERS AGREEMENT.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Councilmember Espinoza, Councilmember Medrano, Councilmember Shaw
NOES: NONE
ABSTAIN: NONE
ABSENT: Mayor Pro Tem Beamish

Moved by Mayor Gomez, seconded by Councilmember Shaw, and CARRIED (4-0) TO APPROVE TO APPOINT THE CITY MANAGER OR HIS/HER DESIGNEE AS THE POINT OF CONTACT TO RECEIVE ALL CORRESPONDENCE FROM THE ORANGE COUNTY HOUSING FINANCE TRUST (OCHFT) AND TO ATTEND MEETINGS.
Said motion CARRIED by the following roll call vote:

AYES:  Mayor Gomez, Councilmember Espinoza, Councilmember Medrano, Councilmember Shaw
NOES:  NONE
ABSTAIN:  NONE
ABSENT:  Mayor Pro Tem Beamish

Moved by Mayor Gomez, seconded by Councilmember Medrano, and CARRIED (4-0) TO APPOINT CITY COUNCILMEMBER SHAW TO THE ORANGE COUNTY HOUSING FINANCE TRUST (OCHFT) AS REPRESENTATIVE FOR THE CITY OF LA HABRA.

Said motion CARRIED by the following roll call vote:

AYES:  Mayor Gomez, Councilmember Espinoza, Councilmember Medrano, Councilmember Shaw
NOES:  NONE
ABSTAIN:  NONE
ABSENT:  Mayor Pro Tem Beamish

2.  Approve resolutions of the City Council of the City of La Habra authorizing submittal of applications for Statewide Park Development and Community Revitalization Program Grant funds.

Principal Engineer Rangel and Senior Planner Schaefer presented the staff report.

Mayor Gomez invited the public to testify at 7:19 p.m.  There was no testimony.

Council discussion included: a proposal for a new storage space for the La Habra Host Lions Club at El Centro Park to replace the one that would be eliminated with the renovation of the restrooms; verification that the bathroom renovations at El Centro Lions Park was required to meet the Americans with Disability Act (ADA) requirements; and confirmation that applying for Proposition 68 Grant funds would be beneficial for the City.

Moved by Councilmember Medrano, seconded by Mayor Gomez, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 5909 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA AUTHORIZING SUBMITTAL OF APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT (PROP 68) FOR THE EL CENTRO PARK IMPROVEMENT PROJECT.

Said motion CARRIED by the following roll call vote:

AYES:  Mayor Gomez, Councilmember Espinoza, Councilmember Medrano, Councilmember Shaw
NOES:  NONE
ABSTAIN:  NONE
ABSENT:  Mayor Pro Tem Beamish

Moved by Councilmember Medrano, seconded by Mayor Gomez, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 5910 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA AUTHORIZING SUBMITTAL OF APPLICATION FOR
THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT (PROP 68) FOR THE OSORNIO PARK IMPROVEMENT PROJECT.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Councilmember Espinoza, Councilmember Medrano, Councilmember Shaw

NOES: NONE

ABSTAIN: NONE

ABSENT: Mayor Pro Tem Beamish

Moved by Councilmember Medrano, seconded by Mayor Gomez, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 5911 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA AUTHORIZING SUBMITTAL OF APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT (PROP 68) FOR THE VISTA GRANDE PARK-UNDEVELOPED PROJECT.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Councilmember Espinoza, Councilmember Medrano, Councilmember Shaw

NOES: NONE

ABSTAIN: NONE

ABSENT: Mayor Pro Tem Beamish

Moved by Councilmember Medrano, seconded by Mayor Gomez, and CARRIED (4-0) TO APPROVE AND ADOPT RESOLUTION NO. 5912 ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA AUTHORIZING SUBMITTAL OF APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT (PROP 68) FOR THE FORMER WOMEN'S CLUB PROPERTY IMPROVEMENT PROJECT.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Gomez, Councilmember Espinoza, Councilmember Medrano, Councilmember Shaw

NOES: NONE

ABSTAIN: NONE

ABSENT: Mayor Pro Tem Beamish

VII. MAYOR’S COMMUNITY CALENDAR:

Mayor/Director Gomez made the following announcements:

- City of La Habra’s Summer Concert Series - Thursday, June 20 at 6:30 p.m. at Portola Park featuring the 80s cover band “Flashback Heart Attack.”
- City of La Habra 4th of July celebration - Thursday, July 4 at 4:00 p.m. at La Bonita Park.
- La Habra Youth Day Camp is open now through August 16 at the Girls Athletic Building, located on the south side of La Bonita Park.
• City of La Habra’s Aquatics Program is now open through August 1. Children can learn how to swim during convenient daytime sessions taught at the La Habra High School pool.

VIII. COMMENTS FROM STAFF:

City Manager Sadro expressed his condolences to Councilmember Shaw for the loss of his Grandfather Gordon Sharp.

IX. COMMENTS FROM COUNCILMEMBERS/DIRECTORS:

Councilmember/Director Espinoza requested to adjourn the meeting in memory of Enedina Quintero Cambron and Bob Dale, Jr. who both recently passed away. She suggested that a tree(s) be planted in honor of Bob Dale, Jr.’s community involvement and his dedication to planting trees in the city.

Mayor/Director Gomez expressed his condolences to the Cambron and Dale families; and to Councilmember Shaw and his family for the loss of their grandfather Gordon Sharp. Mayor/Director Gomez thanked Finance Director Shannon and City staff for their hard work on the City’s Fiscal Year 2019-2020 budget. He invited everyone to Chamber Night at Señor Campos on Thursday, June 20.

Councilmember/Director Shaw spoke about his Grandfather Gordon Sharp and requested that the meeting be adjourned in memory of his grandfather. Councilmember/Director Shaw suggested that a float be named in Bob Dale, Jr.’s memory in the City of La Habra’s 100th Year celebration.

Councilmember/Director Medrano expressed his condolences to Councilmember/Director Shaw and to Los Angeles County Sheriff Deputy Joseph Solano’s family.

X. ADJOURNMENT: Mayor/Director Gomez adjourned the Regular Meeting of the City Council in memory of Gordon Sharp, Enedina Quintero Cambron, Bob Dale, and Los Angeles County Sheriff Deputy Joseph Solano at 7:37 p.m. All other Meetings were adjourned at 7:37 p.m.

Respectfully submitted,

Laurie Swindell, CMC
City Clerk/Secretary