

# MINUTES

## COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, June 12, 2019

**PRELIMINARY:** These Minutes will be approved at the July 10, 2019 Commission meeting.

The Community Services Commission of the City of La Habra met at La Habra City Hall at 100 E. La Habra Boulevard, La Habra on Wednesday, June 12, 2019 at 6:30 P.M.

**COMMISSIONERS PRESENT:** Kempker, Laveaga, Surich, Trujillo. Holguin & Schmidt.

**COMMISSIONERS ABSENT:** Garcia

**OTHER OFFICIALS PRESENT:** Kelly Fujio, Director of Community Services, Kimberly Albarian, Community Services Manager and Catherine Villanueva, Child Development Manager

**INVOCATION:** Chair Surich

**PLEDGE OF ALLEGIANCE** Commissioner Schmidt

**PUBLIC COMMENTS:** None

### CONSENT CALENDAR

- A. MOVED by Commissioner Laveaga, seconded by Commissioner Trujillo, and CARRIED 6 – 0 TO APPROVE THE COMMUNITY SERVICES COMMISSION MINUTES OF MAY 8, 2019.

### CONSIDERATION ITEMS

#### A. EARLY HEAD START

The Commission reviewed the Child Development Manager's Monthly Status Report, the Early Head Start Cost Reimbursement Report, the Monthly Program Report, and the CACFP report.

MOVED by Commissioner Trujillo, seconded by Commissioner Schmidt, and carried 6 - 0 to APPROVE THE CHILD DEVELOPMENT MANAGER'S MONTHLY STATUS COMMUNITY SERVICES COMMISSION MINUTES 6/12/2019

REPORT, THE EARLY HEAD START COST REIMBURSEMENT REPORT, THE MONTHLY PROGRAM REPORT, and THE CACFP REPORT.

MOVED by Commissioner Kempker, seconded by Commissioner Vice Chair Laveaga, and carried 6-0 To APPROVE THE SERVICE AREA PLAN, POLICIES AND PROCEDURES (SAPPS): PROGRAM PLANNING AND CALENDAR FOR SCHOOL YEAR 2019-2010.

MOVED by Commissioner Holguin, seconded by Commissioner Schmidt, and carried 6-0 To APPROVE THE STATE PROGRAMS 2018-19 PROGRAM SELF EVALUATION

#### **B. SPECIAL EVENTS**

The Commission reviewed the upcoming Summer Concert in the Park on June 18<sup>th</sup> and 4<sup>th</sup> of July Spectacular at La Bonita Park.

#### **C. YOUTH COMMITTEE**

Commissioner Trujillo gave an update on the Youth Committee activities. They were recognized at the June 3 City Council meeting and have their end of the year party later in June. Applications are available now for new youth committee members for the 2019-20 school year.

#### **D. SUBCOMMITTEE APPOINTMENTS**

The Commission made appointments to the sub-committees. Please see attached.

MOVED by Commissioner Holguin, seconded by Chair Surich, and carried 6-0 To APPROVE THE SUB-COMMITTEE APPOINTMENTS.

#### **ADMINISTRATIVE MATTERS:**

The proposed FY 2019-20 City budget will be approved at the June 17<sup>th</sup> City Council meeting. City Council directed Community Services Department to reduce their budget by \$5,000 and that includes reducing the Commission stipends from \$50 to \$25.

#### **COMMISSION COMMENTS:**

- Commissioner Schmidt asked about having the agenda packets emailed and going paperless. Staff will look into whether or not we have access to iPad and/or computers on the dais.
- Commissioner Kempker discussed working with OCTA to bus children to the new splash pad sites.
- Commissioner Laveaga invited everyone to the Chamber Night at Senor Campos to help raise money for the youth scholarship program on Tuesday, June 18.
- Chair Surich invited everyone to attend the Meals on Wheels fundraiser on June 22. Tickets are \$50 per person.

**ADJOURNMENT:**

On a motion by Commissioner Kempker, seconded by Commissioner Trujillo, the Commission adjourned the meeting at 7:52 P.M. to Wednesday, July 10, 2019 at 6:30 P.M.

The Commission meeting will be held at the La Habra City Council Chambers, 100 E. La Habra Blvd., La Habra, California.

Respectfully submitted,

Kelly Fujio, Secretary

**APPROVAL:** This is to certify that these Minutes were approved by the La Habra City Council on \_\_\_\_\_.

\_\_\_\_\_  
Laurie Swindell, City Clerk